BREMER COUNTY

APPLICATION FOR EMPLOYMENT

415 E. Bremer Ave.

Waverly, IA 50677

POSITION APPLIED FOR: You must fill out all the sections of this application completely and honestly. This information will be used to determine your eligibility for this position.

Title:	Department:

PERSONAL INFORMATION

Name:_____   Driver's License Number:_____
Address:_____   Home Phone Number:_____

Cell Phone Number: _____	Work Phone Number: _____	May we contact you at work? _____ Yes _____No

Have you ever been employed by Bremer County?   _____Yes   _____No

Please list dates of employment: _____

Are you related to anyone currently employed by Bremer County?   _____Yes   _____No

List name and Relationship: _____

Are you a military veteran?   _____Yes   _____No

If so, please provide a copy of your DD214.

Have you ever been convicted of a crime in this or any other state?   _____Yes   _____No

Date: _____   Explain:_____

Do you have a record of founded child or dependent adult abuse?   _____Yes   _____No

Date: _____   Explain:_____

Are you authorized to work in the U.S.?   _____Yes   _____No

EDUCATION & SKILLS

Please list all education beginning with the most recent. Indicate a diploma or degree, if completed, including GED if obtained.

Name and Location of School	# of Years complete	Graduated	Degree & Major
College		___Yes If no, Number of credit hours: _____	
Other		___Yes If no, Number of credit hours: _____	
Other		___Yes If no, Number of credit hours: _____	
High School/GED		___Yes If no, Number of credit hours: _____	

OFFICE/COMPUTER SKILLS

_____Typing _____ WPM   _____Ten Key by touch   _____ Office Machines   _____ Word processing

_____Filing   _____Transcription   _____PC/IBM   _____ Apple/MAC

RELATED SKILLS/CERTIFICATION: List technical or specialized skill/credentials relevant to this job, including driver's license (list type of license and name of state where issued), certifications, professional license, registrations held (included certification/registration number and expiration date) and knowledge of any computer programming languages or software.

_____
_____

EMPLOYMENT HISTORY: List all employment including military and volunteer service starting with the most current position held. Show employment history for at least 10 years or from the time you left school (supplemental sheets available). Explain gaps in employment history. You may attach a resume, but you must complete the application. This information will be used in reference checks. Failure to answer all items may eliminate you from further consideration.

Date Employed (month/year) From: _____ To:_____	Position Title:
Hrs. /WK: _____	Organization Name/Address:
Beg. Salary: End Salary:	
	Supervisor's Name/Title/Phone:
May we contact for references:	
Reason for leaving:	Duties:

Date Employed (month/year) From: _____ To:_____	Position Title:
Hrs. /WK: _____	Organization Name/Address:
Beg. Salary: End Salary:	
	Supervisor's Name/Title/Phone:
May we contact for references:	
Reason for leaving:	Duties:

Date Employed (month/year) From: _____ To:_____	Position Title:
Hrs. /WK: _____	Organization Name/Address:
Beg. Salary: End Salary:	
	Supervisor's Name/Title/Phone:
May we contact for references:	
Reason for leaving:	Duties:

PLEASE READ CAREFULLY AND SIGN- I certify that the above statements are correct. I understand that any false information (or omissions) in the application, or its supporting documents, will be sufficient grounds for refusal to hire me or termination without notice. I agree that all rules, orders and regulations affecting my employment shall constitute a part of my appointment or employment I understand that Bremer County Management has the right to review my education, previous employment, driving and criminal records and other background data. I further authorized Bremer County Management to check the references that I have provided.

Applicant's Signature: _____   Date: _____